

Recruitment Notice No. 01/adv./JRM/2019 dated: 18.09.2019

JIBANTALA ROKEYA MAHAVIDYALAYA

P.S-Jibantala,P.O.-Mallickati , Canning-II South 24 PGS ,Pin743502

Website: jibantalarokeyamahavidyalaya.org

Application are invited in the prescribed format from Indian citizens for recruitment to the post as follows:

Sl. No	Name of the Post	Category	No.of the Post	Pay Band and Grade Pay	Qualification	Age
01.	Data Manager	UR	01	Pay Band: Rs.7,100/- 37,600/- Grade Pay:Rs.3,600/-	Graduate with a minimum 1 year Diploma/ Certificate Course in Computer Application from Govt. recognized organisation.	Not less than 21 year and not more 39 year as on 1 st January of the year of advertisement with usual relaxation for reserved categories.
02.	Library Peon (Group-D)	UR	01	Pay Band; Rs. -4,900/- --16,200/- Grade Pay : Rs. 1,700/-	Essential:Passed Class-VIII.Desirable :knowledge in Computer operation.	Maximum age limit: 40 yrs. For general, 45 yrs. For SC/ST & 43 yrs. For OBC/PH.
03	Laboratory Attendant (Geography) (Group-D)	UR	01	Pay Band; Rs. 4,900/- 16,200/- Gr.PayRs. 1,700/-	Essential Passed Class-VIII. Desirable : knowledge in Computer operation.	Maximum age limit: 40 yrs. For general, 45 yrs. For SC/ST & 43 yrs. For OBC/PH.

Terms and conditions:

- 1.Candidates belonging to SC, ST , OBC-A, OBC-B, PH & other reserved category must producer their original certificates along with self attested Certificates before the interview Board.
- 2.Candidates must furnish the self attested photo copies of all testimonials and certificates issued by the competent authority along with their application. Before the interview all the original certificates should be produced by the candidate for verification
3. No TA/DA will be paid to the Candidates for appearing at the Selection test/Interview.
- 4.Candidates should enclose self attested photocopy of the age proof certificate along with their application.

5. Envelope containing the application should be super scribed with "Application for the post of -----"
6. Application should be submitted by speed post/ registered post / courier within 30th September,2019.
7. Application should be addressed to the Principal, Jibantala Rokeya Mahavidyalaya, P.S. Jibantala, P.O. Mallickati, Canning II, South 24 Pgs. No application should be received after the stipulated period.
8. Application form will be downloaded from college website/notified on notice board of the college.
9. Selection Procedure: Selection of the candidates in the post of Data Manager will be made on the basis of written test, computer test and interview. Selection of Library Peon and Laboratory Attendant will be made through Walk- in –interview.
10. The dates venue,& time of written test, interview and walk-in-interview will be announced later. Applicants are requested to keep in touch with the college website & notice Board.
11. Defective, Incomplete application will be rejected.